



NQT Appropriate Body 2019/20

NQT Induction Package (SECONDARY)

NB: Schools with 5 or more NQTs will receive a 10% discount on all prices

Register before 1st July for a 10% reduction

National Teaching School
designated by



National College for
Teaching & Leadership

SUPPORT PACKAGE

(refer to T & C for payment terms)

	BRONZE £285* per NQT per year	SILVER £435* per NQT per year	GOLD £585* per NQT per year
Induction Tutor Briefing - September 2019	✓	✓	✓
NQT Briefing - September 2019	✓	✓	✓
Registration/Reporting/Completion/Certification with Teacher Services and provide a named contact	✓	✓	✓
Carrying out routine checks and Quality Assurance each term	✓	✓	✓
Providing NQT Induction Mentors with an information pack and NQT handbook	✓	✓	✓
Providing Induction Tutors access to up to date guidance documents, website and newsletters	✓	✓	✓
Supporting Induction Tutors with any concerns over the progress of any of the NQTs i.e. completion, reduction or extension and offering advice and guidance throughout the programme	✓	✓	✓
Autumn Term CPD led by Specialist Leader of Education		✓	✓
Spring Term CPD led by Specialist Leader of Education		✓	✓
Summer Term CPD led by Specialist Leader of Education		✓	✓
'Immersion Day' at St Patrick's. NQTs will have the opportunity to observe teachers in their preferred curriculum area.			✓

Note: May be subject to change to reflect DfE changes in line with the new teacher recruitment and retention strategy.

Terms and Conditions

Terms and conditions for professional development activities and CPD or NQT packages.

1. Payment terms

Payment – St. Patrick’s will invoice as soon as the booking is made, payment is required within 30 days from the date of invoice or prior to the course start date, whichever is sooner.

2. Credit terms

Our standard credit terms for account customers are 30 days from the date of invoice.

3. Course bookings

Bookings are to be made via the St. Patrick’s Teaching School website or by emailing teachingschool.stpats@salford.gov.uk. A confirmation of booking will be emailed to the course delegate and an invoice will be issued.

4. Cancellations

Should circumstances mean that you have to cancel your course and are unable to transfer your booking to another date at the time of cancellation, the following charges will apply:

- Up to 14 days prior to the course start date - no charge
- Between 7 and 14 days prior to the start - 50% of the course fee
- Less than one week prior to the course - full fee.

NB Cancellation must be made via email to teachingschool.stpats@salford.gov.uk.

5. Non-attendance

If you do not attend a course, and you have not previously informed us, the full course fee remains payable.

6. Missed sessions (Programmes)

If you are absent or cannot make a session for one of our Training Programmes and have previously informed us, we will try our best to accommodate you with an alternative date.

7. Unforeseen circumstances

On occasion, unforeseen circumstances may require us to cancel a course. In such circumstances you will be given as much notice as possible and either a free transfer to another course date or a full refund of fees paid.

8. Data/Fair processing

All information that we hold concerning you will be held and processed by St Patrick’s RC High School strictly in accordance with the provisions of the Data Protection Act 1998.

9. Copyright

No part of these materials may be shared, copied, stored or reproduced in any form or by any means without the permission of St Patrick’s Teaching School.